



**Peace Pro
Award Program**

Hello Peace Pro Candidate!

Thank you for considering taking part in the Lucy's Kids for Peace Award Program in an effort to earn the title of Peace Pro and the scholarship award that comes along with it! Service to others is an integral part of Kids for Peace. The service projects you choose are a reflection of who you are as a youth leader as well as your interests and passions.

The mission of the Peace Pro Award Program is to engage the youth of Lucy's Kids for Peace in self-directed service projects in order to foster youth leadership while meeting needs within our community and beyond.

The primary purposes of your Peace Pro service projects are:

- to learn leadership and organizational skills and to improve or demonstrate leadership skills you already have
- to gain a greater understanding of needs within your community and beyond, and to help in meeting those needs
- to understand the value of seeing projects through to completion

Structure of the Peace Pro Award Program

Candidates must complete one self-directed project per school-year (for a minimum of two years and a maximum of 6 years) and the scholarship will be awarded upon high school graduation. Candidates will receive guidance throughout the projects from an adult mentor. Starting the program in 7th grade will allow a candidate to receive the maximum scholarship amount. Projects must be completed in consecutive years and the final project must be completed during the 12th grade year. (Example: if a candidate completes projects in 7th and 8th grades but not in 9th grade, they could complete 3 consecutive projects in 10th, 11th, and 12th for a maximum of 25%. If a candidate completes projects in only 7th, 8th and 9th grades, they are not eligible to receive the award. It is crucial to do a project each school year once you begin and not skip a year.)

# of consecutive years completing a project	Title	Award
6 (project completed each year 7th - 12th grades)	Peace Pro 5-Star Platinum	100%
5 (project completed each year 8th - 12th grades)	Peace Pro Gold	75%
4 (project completed each year 9th - 12th grades)	Peace Pro Silver	50%
3 (project completed each year 10th - 12th grades)	Peace Pro Bronze	25%
2 (project completed each year 11th & 12th grades)	Peace Pro Star	15%

Eligibility

All registered Lucy's Kids for Peace members are eligible starting the summer following their 6th grade year. Candidates must maintain annual membership in Lucy's Kids for Peace in order to remain eligible. Involvement in other LKFP events throughout the year is strongly encouraged.

Choosing a Project / Requirements

Choosing a Project

Your project can be for a community organization, religious institution, school, etc. Internet searches as well as conversations with parents, teachers, peers, and leaders of various community organizations can lead to ideas for projects. You may also get ideas from past Lucy's Kids for Peace projects. Your projects may build upon each other from year to year or they may be unrelated to your previous projects.

Requirements

- The project must present an opportunity for planning and leadership.
- The project must not be the same as a prior project you've completed for the Peace Pro program. The beneficiary may be the same and it may build upon a previous project, but you cannot simply repeat a project.
- The project must be something that can be accomplished in a reasonable amount of time. Remember that you have until the end of the summer to complete each grade's project. Once you start the next grade, you cannot turn in a project for the previous grade.
- Routine labor or tasks is not normally appropriate for a project. This would include a job or service you may normally do as part of your daily life, or a routine job normally done by the beneficiary.
- A project may not be primarily a fundraiser. In other words, your main goal should not be to collect money. Fundraising is permitted for obtaining materials and facilitating a project. Money may be collected as part of the project, but it should not be the primary focus.
- No more than one Peace Pro candidate may receive credit for a specific project. Others may volunteer for the project but it must be led by one member.
- A candidate may get credit for only one project per school year.
- Projects completed during the summer may count toward the grade just finished OR the upcoming grade. Two projects could be completed over a summer (one for the previous grade and one for the upcoming grade). The deadline for completing a project for a given grade is the first day of the subsequent school year. (Example: the deadline for submitting a 7th grade project is the first day of 8th grade.) The project is considered complete when the Project Report is submitted.

3 Steps to Completing a Peace Pro Service Project

1. PROPOSAL

2. PLAN

3. REPORT

1. Your Proposal

Your proposal must be prepared first using the Project Proposal form. It is an overview of your project including details about the steps you will take to complete it and who will benefit. You will submit your proposal for approval before you begin working on your project.

Your proposal must show your chapter leader that your project:

- 1. provides opportunity for planning and leadership.**
- 2. results in a benefit or service.** An individual, group, or organization should benefit from your project.
- 3. is feasible.** The project is realistic for you to complete within the time frame you've indicated.

Remember that this is only the beginning of planning. Most of your planning will come with the next step (your Plan). As a reminder, do not begin any work, raise any money, or get any supplies or materials until your proposal has been approved.

2. Your Plan

After your proposal has been approved, you will complete the Project Plan form to put together more details on the steps you will take to complete your project including a timeline, volunteer needs, materials needed, etc. You will submit your project plan and once it is approved, you may begin working on your project!

3. Your Report

After finishing your project, you will complete a report. The report is an opportunity to evaluate the project, the benefit to the beneficiary or recipient, and the planning and leadership you provided. You will attach copies of your Proposal and Plan to your Report and submit all three documents together. Your signature on this form confirms that you led and executed the project. You will also get a signature from the beneficiary or recipient (if applicable).



Project Proposal

Project Proposal

Name: _____ Date Submitted: _____

Grade the project is being planned for: 7 8 9 10 11 12

Phone: _____ My phone # My parent's phone #

Email: _____ My email My parent's email

Name of Project _____

Who will this project benefit?

Name of individual or organization _____

Representative name _____ Title _____

Phone _____ Email _____

Address _____

City _____ State _____ Zip _____

Website (if applicable) _____

Project Description

Briefly describe your project _____

How will your project will be helpful to the beneficiary? _____

Approximate dates: Start _____ Finish _____

Volunteers

Will you need volunteers? _____ If so, how many? _____

How would they be used? _____

Materials & Supplies

What types of materials and supplies, if any, will you need? You do not need a detailed list or exact quantities, but you must have a reasonable idea of what you will need. (This list should include things you need to complete your project, but not items you might be collecting to donate to the recipient. Example: for a book drive you would not include books here but rather other supplies like posterboard, etc. that you might need.)

How will you get the materials and supplies needed?

- aim to get them donated
- fundraise to purchase them
- purchase / donate them myself
- other: _____

Permission

Will you need to get permission from anyone (other than your chapter leader) for any parts of your project? If so, who?

Project Planning

Please list some of the main steps you will take. This should demonstrate that you have a reasonable idea of how you will complete your project.

1. _____
2. _____
3. _____
4. _____
5. _____

Candidate's Promise

I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the recipient and I will be an honorable representative of Lucy's Kids for Peace.

Signed _____ Date _____

Name (Printed) _____

Chapter Leader Approval

I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of a Peace Pro service project.

Signed _____ Date _____

Name (Printed) _____



Project Plan

Project Plan

Name _____ Date Submitted _____

Name of Project _____

Beneficiary / Recipient: _____

The goal of my project is _____

Timeline

I will start working on my project _____

My goal is to finish my project by _____

Volunteers

Do I need volunteers? _____ How many? _____

How will I get volunteers?

- Lucy's Kids for Peace members
- on my own
- my beneficiary will provide them
- other: _____

What will volunteers be doing? _____

Dates and times I need volunteers: _____

Candidate

Signed _____ Date _____

Name (Printed) _____

Chapter Leader

Signed _____ Date _____

Name (Printed) _____



Project Report

Project Report

Name: _____

Project: _____

Project completion date: _____

Date of report: _____

Grade the project is being submitted for: 7 8 9 10 11 12

Project Execution:

Once your Plan was approved, how soon did you begin to work? _____

Did you finish by your goal date? _____

If not, how much longer did it take?

Project Description

Please provide a brief description of your project and the impact it had / will have. Include reactions from the recipient or beneficiary if possible.

Reflections

What are some things that went well?

What are some challenges you faced and how did you handle them?

Leadership

In what ways did you demonstrate leadership?

What was most difficult about being a leader?

What was most rewarding about being a leader?

Logistics

What changes did you make to your original plan as you went through the process and why did you make those changes?

Did you use volunteers? _____ How many? _____

Was this number of volunteers too many, not enough, or just right?

Were you able to get the supplies and materials you needed? _____

Did you have leftover supplies and materials? What did you / will you do with them?

Amount spent: \$ _____

Value of donated materials: \$ _____

The goal of my project was (refer back to your Project Plan):

Now that your project is complete, do you feel that you met your goal? Why or why not?

CONGRATULATIONS! You have finished your project! Please turn in approved copies of your Project Proposal and Project Plan along with this Project Report. Your project is considered complete once this form is submitted to your chapter leader or adult mentor.

Candidate

Signed _____ Date _____

Name (Printed) _____