



Project Report

Project Report

Name: _____

Project: _____

Project completion date: _____

Date of report: _____

Grade the project is being submitted for: 7 8 9 10 11 12

Project Execution:

Once your Plan was approved, how soon did you begin to work? _____

Did you finish by your goal date? _____

If not, how much longer did it take?

Project Description

Please provide a brief description of your project and the impact it had / will have. Include reactions from the recipient or beneficiary if possible.

Reflections

What are some things that went well?

What are some challenges you faced and how did you handle them?

Leadership

In what ways did you demonstrate leadership?

What was most difficult about being a leader?

What was most rewarding about being a leader?

Logistics

What changes did you make to your original plan as you went through the process and why did you make those changes?

Did you use volunteers? _____ How many? _____

Was this number of volunteers too many, not enough, or just right?

Were you able to get the supplies and materials you needed? _____

Did you have leftover supplies and materials? What did you / will you do with them?

Amount spent: \$ _____

Value of donated materials: \$ _____

The goal of my project was (refer back to your Project Plan):

Now that your project is complete, do you feel that you met your goal? Why or why not?

CONGRATULATIONS! You have finished your project! Please turn in approved copies of your Project Proposal and Project Plan along with this Project Report. Your project is considered complete once this form is submitted to your chapter leader or adult mentor.

Candidate

Signed _____ Date _____

Name (Printed) _____